

**Wardsboro Public Library
Trustee Meeting Minutes
May 18, 2023**

Meeting called to order at 7:04

Members present: Steve Agin, Carol Backus, Donna Fernandes, Steve Herd, Lizzy Ingraham, Sheri Lewis, Karina Martin

Members of the Public: Mike Cooney, Cael Mobley

Changes to the agenda: add changes of the June meeting date, authorize termination of building lease before transfer to the town, town meeting recap, vote to terminate lease agreement with friends

Election of officers: Karina Martin: Chairperson, Carol Backus: Vice Chair, Bob Stupp: Treasurer, Donna Fernandes: Secretary
Acceptance of slate of officers was unanimous.

Acceptance of April 27, 2023 minutes:

Carol B moved to receive April minutes with a second from Steve A. No discussion. Minutes accepted unanimously.

Treasurer's Report: Carol B moved to receive the treasurer's report. Discussion of report tabled to next meeting. Acceptance of the report is tabled to the next meeting due to absence of the treasurer.

Library Director's Report: Greenup Day was a huge success. Giving out gift certificates for prizes went over well. Would like to do an all ages book give away more often. It is good for the community. The seed library has started with the hopes that people will take some seeds and bring them back in the fall. Summer reading program begins June 17, 2023. It will be held from 12:30- 1:30. There will be some outdoor games.

A discussion was held about hiring a person who could work as a contractor to give Lizzy some assistance and provide coverage for Lizzy on days off.

Old Business:

Responsibility for Gloria Danforth Building and grounds once ownership has transferred to the town: Mike Cooney reported that the closing will take place June 2, 2023 at the town attorney's office. Leases with the friends and trustees need to be terminated. Bob and Karina will work with the select board to see if there can be any cost cutting measures.

New Business:

Friend's Liaison Report: Steve H reported that he and Mike Cooney divided and re-potted plants for the plant sale.

Plant Sale: The tent needs to be set up by 2:00 on Friday. The sale of baked goods will be by donation.

4th of July: Linda Gifkins put the event on the calendar of "Vermont Vacations.com". Linda has also applied for grant money for the library from "Vermont Tourism"

Town meeting recap: Library budget was passed at town meeting unanimously without any objections. The trustees thanked the town for their support and the Friends for their past support as the town takes ownership.

Library Volunteer Appreciation Event: that was scheduled for June 14th is rescheduled for the fall in conjunction with an open house to celebrate the transfer of ownership to the town.

Transfer of money to Money Market or Certificate of Deposit: Tabled until next meeting

Ability to sell raffle tickets for the Generator through the website: Friends "store" will no longer be in existence to sell merchandise or tickets. Lizzy is going to contact the person who created the website to see if changes can be made to allow the trustees to conduct online sales.

Addition of gate and railing to the steps to the backyard: This would allow patrons, especially children, access to the backyard without having to go through the parking lot. Steve A will look at it to see what it would involve.

Next Trustee meeting: will be held on June 15, 2023

Termination of Lease with Friends: Steve A made a motion to authorize termination of the library building lease with The Friends of The Wardsboro Library in order that the library may be transferred to the town. With a second by Steve H. This gives Karina M the authority to sign any documents on behalf of the Trustees. This was accepted unanimously.

Steve A made a motion to adjourn.

Meeting adjourned at 8:50.

Submitted May 19, 2023 (pending) Donna Fernandes