

**Draft: Monthly Meeting of the Wardsboro Public Library Trustees
Thursday, October 28, 2021 7:00 P.M.**

Call to Order: 7:02 P.M.

Attendees: Library Director Lizzie Ingraham, Trustees Steve Agin, Bob Stupp, Carole Backus, Karina Martin

Changes to the Agenda: Website and Status of property transfer

Public Comments: No members of the public present

Approval of Previous Minutes: Motion to receive draft minutes by S. Agin, seconded by B. Stupp. Unanimous approval with no changes.

Treasurer's Report, B. Stupp: Motion to receive report by S. Agin, seconded by B. Stupp. Review of financials, media center is added as an asset; update on media center, new furniture to be built will hold AV equipment; Media center grant funds will not be received until complete, waiting on Southworth Electric to finish work. Report unanimously approved with no changes.

Library Director's Report, L. Ingraham: update on circulation (total checkouts since last meeting were 190 (average 11 per day) with 199 patrons total), discussion of using cumulative numbers; Gilfeather Turnip festival children's program was very successful, the showing of the Gilfeather documentary in the media center was well-received by public, and Trustees' books sale was very lucrative; purchased many new children's books based on school recommendations; will seek to partner with school on energy efficiency as they are working with VEPP as well; discussion of family movie night and logistics; discussion of potential use policy for community groups to use library space for events/classes; will also begin a review of all library policies with aim to update and adopt will continue to discuss transition of library building to town.

Maintenance Report, S. Agin: Trustees are taking over general maintenance of building from FOWL; building is in great shape.

Old Business: Fundraising appeal: letter is finalized, it includes photo with wires edited out; the printer will have letter and envelopes ready for pickup on November 4; Trustees will assemble and aim to mail by end of November 5.

Status of Grants: Vermont Arts Council grant will be received when project is complete; ARPA grant is awarded as of October 28 and money is available; will be spent on tent. C&S Grocer grant library will receive services.

Santa Event: Will be held December 11 in library; planning to do cookies as well, will consult town health officer regarding logistics.

Another Trustee: Will reach out to FOWL to see if someone would like to join as trustee for a three year term to help with potential transition.

New Business: Tai Chi: Classes are currently on hold due to rising COVID case counts; class is not paid but donations are accepted; Trustees would like to open the library to more community events, will finalize a use policy in conjunction with updates to library policies.

Adjourned at 8:35 on motion by S. Agin.

Next meeting will be held November [], 2021.