

AGENDA-Monthly meeting of the Wardsboro Library Trustees

Thursday, August 26, 2021

7:00 P.M. in person at the Wardsboro Public Library and available via Zoom

Check the WPL website for the Zoom link

Call to order at 7:01 pm

Attendees- S. Lewis, S. Herd, C. Backus, B. Stupp, S. Agin, Lizzie Ingraham

Changes to the agenda- "Meet & Greet"

Public comments-None

Approval of previous minutes- Motion by S.L and Second by B. Stupp to accept the previous meeting minutes. Accept minutes as written- unanimous.

Treasurer's Report- Motion by S.L and Second by S. Herd. Reviewed by B. Stupp. Changes included Duck Race has been moved to Gilfeather Turnip Festival date. Increase to \$7,000.00 for new books. An issue with a grant for \$1,500.00 was originally slated for technology. Now that the second internet access point, serving the parking lot, has been installed for no cost by the nonprofit Information Technology Disaster Resource Center, discussion regarding other needs for this grant. Lizzie will work with the school to determine possible educational uses of the new Media Center and demand (?) for additional desktop devices at the Library.

Bob showed us a mock-up of the proposed screen size using cardboard.

Vote on the new budget as proposed by S. Agin, Unanimous decision.

The monthly report was accepted as presented.

Librarian Report- Discussion regarding the need for Criminal Background checks for volunteers. A policy will be crafted by Lizzie and trustees. Hours needed to be covered while Lizzie is on Zoom classes-Carol B. will cover Wednesdays, 10-11:30-10/20, 10/27, 11/3, 11/10, 11/17. Lizzie is on the waitlist for the September dates.

Upcoming scheduled events include the Book Sale this Saturday, the Knitting Circle each Wednesday 2:30-4, Representative Sibilia again on September 16th, and John Stanton giving a lecture on HAM radio on October 16th.

Masking protocol is a suggestion to ask all who enter to wear a mask-not requiring a mask to be work indoors at the library.

Covid Protocol- discussion regarding the wearing of masks- given statistics from the state library association weekly updates, recommendation of the CDC, and Health Officer Dr. Backus directive, the trustees voted 4-1to: **Face masks while in the Wardsboro Public Library and indoor library activities, as of August 26, 2021, will be required. This policy will be reviewed on a regular basis.**

Old Business

-Book Sale- sign changed to indicate new hours. New flooring will be going down in the garage in November.

-Technology Update- Reviewed during Treasurer's Report. Sheri will pursue the possible purchase of an AED for the library.

-Fundraising- Annual Appeal - Bob will write the appeal letter. Discussion of the donor list.

New Business

-Budget-voted and approved

-Meet & Greet-September 25th 1:00-2:00 light refreshments will be made available

-New Trustees' responsibilities including note-taking. Sheri will continue with this task.

-Budget for fiscal 2021-2022

-Executive Session for an employee concern at 8:59 p.m. Out of Executive Session at 9:15 p.m. with no action taken.

Adjournment at 9:21 p.m.

Adjourn