

**Wardsboro Library Trustees Meeting Minutes
Monday, December 7, 2020**

Meeting called to order 7:06 pm

Attendees: Carol Backus, Carol Fay, Sheri Lewis, Bob Stupp, Beth Liller

Changes to the agenda: Motion passed to go into executive session after agenda item approval of previous meeting minutes.

Public comments - No public comments

Approval of previous minutes - Minutes from the November 23, 2020 minutes were approved..

Executive Session: Motion was made to move to executive session to discuss a personnel issue.

Treasurer's Report - The treasurer's report was accepted. A full financial report will be distributed and discussed at the next meeting.

Library Director's Report - see attachment for a list of initiatives and accomplishments.

Old Business

Public Posting - Two press releases will be sent from the trustees. One, to the Bucketville News and the second to local newspapers: Brattleboro Reformer and Deerfield Valley News. These press releases will inform the Wardsboro community of the changes made to the library and clarifying the misinformation that has been circulating among library patrons and Wardsboro residents. The press release for the Bucketville News was edited by the trustees and Bob Stupp was assigned to submit it to the BVN editor by the required deadline for publishing in the December issue. The public is invited to attend a meeting January 11 to comment on the library improvements recently made, air grievances over the resignation of library staff and offer suggestions for improving library services and programs in the future. The second press release was also edited by the trustees. Carol Fay was assigned to submit the edited press release to the Deerfield Valley News. Bob Backus will submit the same press release to a contact he has at the Brattleboro Reformer.

Take Out Status - It was noted that this week there was "slow traffic" using the "take out" book service. An optional porch pickup will be offered to those who might feel unsafe to enter the library. The service will be announced in the BVN. Eight new library cards were issued.

New Business

Need for a new cleaning service - Jerry Cloutier was hired to regularly clean and sanitize the library as required and for deep cleaning when needed.

Next Meeting - December 21, 2020, 7:00PM

Adjourned