

Minutes of the Wardsboro Library Trustees

Monday, May 17, 2021

Call to order - 7:03 PM

Attendees: Carol Fay, Bob Stupp, Sheri Lewis, Carol Backus, Mark Fernandes

Public attendees: Steve Agin

Changes to the agenda: None

Public comments - Steve Agin suggested that the library offer more SiFi books in the collection for all ages. He suggested that an article be placed in the Bucketville News asking for different ideas for books. CArol Fay reported that there has been interest in more historical fiction/history.

Agenda

The minutes from the previous meeting 05/04/2021 were approved.

Treasurer's Report - Bob explained that the credit card was double paid by mistake, but the mistake was resolved. The credit card is paid electronically, but it was also paid by check. The refund will be used as credit on the card. There is \$45,000 in the cash account. It will take an estimated \$20K to finance the library without salaris and building expenses.

Bob Backus offered to donate half the cost of the marquis sign for the front of the building. The report was approved.

Library Director's Report - There is no monthly report. Beth submitted a transition report which will help the volunteers and trustees have some continuity in delivering library services. The training of trustees went well. Sheri continues to work on the library work schedule.

Old Business

Technology Report There is nothing new to report. The movie license needs to be renewed in order to show copyrighted movies to the public when the media center is created. Carol F was assigned to take action on this matter.

Caroline Backus gave an update of the **Bake Sale**.

Mark and Steve Agin volunteered to help the Backus to put up the tents for the sales. Bob will oversee the coffee and lemonade. Volunteers should meet Caroline at 8am on Saturday. Caroline or Sheri will ask Linda to cover the library while she is giving tours of the library. Otherwise the library may be closed during the bake sale.

By-Laws - The motion was passed to accept the changes to the trustees' by-laws by a vote of four trustees and one abstention.

Status or VT Art Council Grant - The grant proposal will be ready to submit by the deadline on June 7th. Mark and Bob are working on finalizing the cost estimate. Bob noted that as long as the cost is kept under \$10K, only one bid is required. This will save time and effort.

Trustees Membership - Steve Agin agreed to be nominated to fill Marks trustee position for a 5 year term. A trustee will make the announcement at the town meeting on Saturday, May 22. Steven King and his wife Pam have expressed interest in a trustee position when they move permanently to Vermont.

The process for soliciting public comment/ opposition was reviewed. The revised by-laws will be posted on the WPL website and the next meeting warning will include an invitation for public comment. To date, there has been no public comment.

New Business

Steve Agin agreed to post meeting warnings and minutes in designated public locations.

After careful review of the proposals submitted by 3 cleaners, a new cleaner will be hired at \$25/hr. Bob agreed to notify all those concerned and meet with the newly hired person to review starting time and give her a key to the building.

Sheri agreed to update and manage the website until a library director is hired.

There are discrepancies noted in the personnel policies of the library and town. These should be reviewed and discussed with town officials.

Caroline B. will inform Michelle that Martin Luther King day is a paid holiday and 9 hrs. of accrued vacation time should be paid to Beth.

Sheri, Bob and Caroline will interview a potential candidate for the library director position.

Carol F. was assigned as the trustees' representative to attend the FOWL monthly meetings..

A motion was made and accepted that Brenna Lewis-Stannon will be offered a temporary library director for a time until a permanent person is hired. Wage was set at \$18/hr. Sheri rescued herself from the vote because of a potential conflict of interest.

Meeting adjourned: 8:42 pm