

Draft: Monthly Meeting of the Wardsboro Public Library Trustees
Thursday, November 18, 2021

Call to Order: 7:10 P.M.

Attendees: Library Director Lizzie Ingraham, Trustees Steve Agin, Bob Stupp, Carol Backus, Karin Martin, Sheri Lewis, Steve Herd

Changes to the Agenda:

Public Comments: Motion to received- Karina Martin, second by Bob Stupp

Approval of Previous Minutes: Motion to accept changes- All in favor, Motion to move **Treasurer's Report**, B. Stupp: Motion to receive the report by K. Martin, seconded by S. Agin. Stratton funds were received for a total of \$5,660. Coffee will now be "donation only". All favor to accept 6-0 Treasurer's Report.

Library Director's Report- ongoing growth of children and youth participation, The idea for Hotspots was discussed including regulation, cost, and lending timeframe. Library Policies are being gathered and updated. Strategic Plan to be reviewed in the near future.

Building Report, Steve Agin. Catching lots of mice. Shades have been ordered and arrive the first week of December, Snow stakes will go up next week. Filters changed. A lead for a new sign and hours to be followed up by Lizzie. Yearly calendar to be upgraded with maintenance plans including heating systems.

Old Business:

Fundraising Appeal- Steve Herd completed the task. Lizzie reports that checks are coming into the library. The process for thanking donors was discussed.

Website- offer to declutter and change the theme of our website including increased accessibility to all.

Policies- Selectboard member Karen Davis sent Policy Regarding Conflicts of Interest and Ethical Conduct for the Town of Wardsboro, VT

Vision for town-Joint meeting with FOWLS to discuss their vision for turning over the library. Next steps for the Trustees if the transfer of ownership takes place.

Friends meeting- town warning-One way through Selectboard Chair Peter Sebastian

Status of Grants- VT Arts Council- waiting on the electrician and M. Fernandes completion of custom storage cabinet for the area underneath the television. This is an in-kind donation by Mark.

Santa Event-December 11, 2021, the Wardsboro Fire Department truck will pick up at C. Tarnay at noon on December 11, 2021. Advertising is already up via flyers, Bucketville, school newsletter. Books and photos will be given out.

Another Trustee-Ongoing search

New Business-Placing lights outdoors. Steve A. and Steve H. the place white lights on the second floor this summer Strands will be placed soon from the first floor by the end of January.

Dec meeting date-

Adjourned- Motion by S. Agin at 8:42 p.m. to go into Executive Session for a personnel matter. Out of Executive Session 8:56 P.M., No action was taken.

Adjourned at 8:57 P.M.

