

**Wardsboro Public Library
Trustee Meeting Minutes
February 19, 2026**

Meeting called to order: 7:00 pm

Trustees Present: Donna Fernandes, Mark Fernandes, Steve Herd, Lizzie Ingraham, Sheri Lewis, Marty Loftus, Patty Rappazzo. No members of the public

Additions or changes to the agenda: Collaboration between the GROW organization and the plant sale.

Acceptance of January 22, 2026 meeting minutes: Acceptance of the January 22, 2026 minutes unanimous.

Treasurer's Report:

- Town Hall received \$750.00 from the Vermont Agency of Agriculture, Food and Markets on December 24, 2025 and did not notify trustees. Marty asked for the money on February 12, 2026. We have not yet received the funds.
- It was decided that more communication should be done via email rather than in person. When we apply for grants we should be using the Library's ACH number rather than the town's ACH number.
- We have been requesting a copy of the insurance policy from Town Hall for 5 months and still have not received it.
- Marty provided a review of the current budget.

Library Director's Report:

- Lizzie reported that non- profits are entitled to free legal counsel from the State of Vermont. Lizzie will find out the name and more information about this organization.
- Upcoming events: Green-up day held on May 2nd. Mark F will get food and grill that day. Will need additional volunteers.

Egg hunt, held on April 4, 2026 from 12:30 to 1:30. Sheri L, Barb, Marty, and Steve will help hide eggs.

Old Business:

- The trustee portion of the budget has been finalized. Marty L will email a copy to everyone.

New Business:

- Request for History Day in Newfane- \$25.00. Patty R made a motion to pay the \$25.00 to Newfane for history day with a second from Marty L. Motion passed unanimously.
- Lizzie presented the idea of GROW running the plant sale with proceeds dedicated to ongoing garden maintenance. Lizzie will send information about GROW to Steve H.
- Annual Appeal: Patty R presented a mock up of the appeal letter. Will include visuals (pie charts) of where donations come from in relation to fundraisers and where the donated money is spent. It will also include a bulleted list of specific programs and materials purchased with donations.
- Town meeting plans: A Trustee will be present to nominate Mark F. Patty R and Steve H will be prepared to comment about programs and volunteers.
- Upstairs Clean up: Need to have the upstairs cleaned up by March 23, 2026. There will be a couple of clean up dates: March 1, 2026 at 1:00 and March 8, 2026 at 12:00. Patty R will speak to Linda G about materials stored upstairs.
- There will be a meeting for new volunteers on March 24, 2026 at the library.

Meeting adjourned: Donna F made a motion to adjourn the meeting with a second by Marty L. Meeting adjourned at 8:40

Submitted February 21, 2026 Donna Fernandes