

**Wardsboro Public Library
Trustee Meeting Minutes
October 16, 2025**

Meeting called to order: 7:05

Trustees present: Donna Fernandes, Steve Herd, Lizzie Ingraham, Marty Loftus, Karina Martin, Patty Rappozzo
No members of the public.

Changes to the agenda: Policy of book donations during winter months.

Acceptance of September 25, 2025 meeting minutes: Patty R made a motion to accept the Sept 25 meeting minutes as written with a second from Marty L. Minutes accepted unanimously.

Treasurer's Report: Karina M. made a motion to receive the treasurer's report with a second from Patty R. Marty L gave an updated finance report and a brief discussion followed.

Library Director's Report: Lizzie I. gave an update about changes to the e-book platform. Lizzie would like to use the Green Mountain Library Consortium. Lizzie will send pricing information to trustees for review. Santa will be at the library December 6 from 12:00- 2:00. Plans are all in place. The library will be closed December 24, 2025.

Old Business:

Annual Appeal: Patty R. has sent out thank-yous and updated the mailing list. Patty would like to have a spreadsheet that includes amounts of donations along with addresses to aid with sending thank yous. Marty L will help with this.

Raffle 2025: Posters have been distributed. Lack of space on bulletin boards around the area was discussed.

Volunteer Appreciation Cookout: There is a need to compile a comprehensive list of library volunteers. A brief discussion of forming a volunteer group was had, tabling this topic until December.

New Business: Battery backup system, Marty has reached out to Southworth about this, but no new information on it yet.

ADA Compliance visit: Went well, no report has been issued yet.

Pay Pal Square: Marty purchased 2 squares. We have established a square account using the EIN for the town of Wardsboro and are in the process of learning how to use it.

Winter book donations: Due to lack of storage space it was agreed that book donations will not be accepted after the end of October and will resume again in the spring. Lizzie will put up notices.

Motion to adjourn: Patty R made a motion to adjourn.

Meeting adjourned: 9:01

Submitted October 20, 2025 Donna Fernandes

