

**Wardsboro Public Library  
Trustee Meeting Minutes  
October 26, 2023**

**Members Present:** Steve Agin, Carol Backus, Donna Fernandes, Lizzy Ingraham, Steve Herd, Sheri Lewis, Karina Martin, Bob Stupp. No members of the public.

**Meeting called to order:** 7:04

**Changes to agenda:** Motion detector light in the parking lot does not come on. Very dark on the path leading to the parking lot,

**Approval of September meeting minutes:** Carol B moved to accept the September meeting minutes as written with a second from Steve A. Minutes were accepted unanimously.

**Treasurer's Report:** Carol B made a motion to receive the treasurer's report. Donna F seconded.

- Karina M stated the need to discuss options for investing the money that we have. Will talk to Mike Cooney and the town committee about various options for investments. Will put this on the January agenda.
- Repairs for the furnace will come out of operating expenses.

Steve A made a motion to accept the treasurer's report. The report was accepted unanimously.

**Library Director's Report.**

- Lizzy is in the process of training a substitute librarian.
- Santa will be at the library on Dec 2nd from 12- 2:00 pm. Carol B will call the fire department to pick up Santa. There will be a table at the bazaar to sell Guilfeather Turnip merchandise. There is a stash of kids books to give away.

### **Friends Liaison Report: Recap of GTF.**

- Steve H did a great job of coordinating the event with the Friends and the article submitted to the Deerfield Valley News by Steve H was great.
- Sheri L. commented that we could improve on signage. Example: posting scheduled events for the day.
- Carol B should be inside the library for the talk. People were interested in talking to her.
- Boy scouts were very helpful
- Need to have a recap meeting with all parties involved.
- Need an article for the Bucketville, so should have the meeting before the article is written

### **Old Business:**

- Maintenance of walkway for the winter- Steve H will contact Austin Meeks
- Chimney replacement has been completed.

### **New Business:**

- Annual Appeal: Karina wrote the appeal letter in August. CNS will print and fold letters. We will have to stuff and stamp them.
- Use of space on the second floor of the library: If we choose to rent out the space we are covered by insurance. Steve A and Steve H will retrofit the rooms. They need to be cleaned out first. A contract needs to be written. Lizzy will find out what type of contract other libraries use.
- Steve A made a motion to investigate obtaining a Venmo account with a second from Steve H. Motion passed with one abstention. We will also investigate using “cubes” for credit cards
- Stratton Appropriation: Will ask for \$7,000.00 for the 2024-2025 year.

Steve A made a motion to adjourn. Meeting adjourned at 8:37

Submitted 11/1/2023 (pending) Donna Fernandes

